Bix and Assendon Parish Council
Clerk's Report
NOVEMBER

Finance:

closing balance at 31st March 2026			45531.27
	Receipts	15469.48	15469.48
	Not cashed	0	
	Payments	11092.84	-11092.84
	Balance		
CORRECT			49907.91

Budget Variance – BAPC to purchase a laptop for the Clerk during year 2026-27 which was recommended in the internal audit. Allotment tenders received and contractor chosen who will receive phased payments. Expected costs circa £20,000 – budgeted from CIL money received. Speed Indicator Devices purchased (two for Assendons)

VAT Claim – To be carried out by end of year.

HMRC – follow up refund for PAYE, have resubmitted request for payment but will chase again.

Updates:

- **Allotments-** Contractor to commence work w/c 9th November 2026. All allotments are now full. A new tenancy agreement (recommended NALC template with some amendments factored for current allotment gardens) has been forwarded to tenants with a request for payment for year 2026/27

- **Unity Trust Bank** –Account now open with Cllr Duthie as signatory. I will request an additional signatory before the year end.
- **Highways** – Additional Speed Indicator Signs have been ordered. Kevin Duthie has spoken with Highways regarding locations within the Assendons. I have completed a grant request to Thames Valley Police for some funding towards the SIDS.
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DATE OF NEXT MEETING
MONDAY 11th JANUARY 2027