

BIX AND ASSENDON PARISH COUNCIL

YOU ARE SUMMONSED TO A MEETING OF BIX AND ASSENDON PARISH COUNCIL TO BE HELD ON MONDAY 9TH MARCH 2026 AT BIX VILLAGE HALL AT 7.30PM

Members of the public are cordially invited to attend.

27th February 2026

Denise Corney, Parish Clerk

AGENDA

Public Participation (Max 15 minutes)

1. Apologies for absence to be noted
2. To receive Declarations of Personal and Pecuniary Interest for any agenda items
3. To approve and sign minutes of the meeting held on 10th November 2025 and 12th January 2026
4. To receive reports from County and District Councillors
5. To note: Chair's Report, Village Hall report
6. Clerk's Report to include updates from Councillors
7. To review: Co-option of Councillor
8. To discuss and agree- Annual Village Meeting (Monday, 11th May 2026)
9. To Consider and Approve: IT Policy; Reserves Policy
10. To agree responses to planning applications listed:

None – 27 th February 2026

11. Finance:
 - ❖ Budget Variation Report
 - ❖ Bank Reconciliation
 - ❖ CIL allocation
 - ❖ To approve: Purchase of Clerk laptop as recommended within internal audit 24-25
 - ❖ Interim Internal Audit - review

12. To note payments made between meetings and to approve:

Payee		£
Clerk Salary – February and March 2026		508.66 x 2
HMRC inc Employer NI		20.91
Clerk Expenses January and February 2026		46.30 & 45.49
WTG Consultants (interim internal audit)		112.50

13. Items for report and inclusion on the next Agenda: Review of CIL spend/allocations
14. Date of Next Meeting: **Annual Meeting of PC and Annual Village Meeting** – 11th May 2026