

BIX AND ASSENDON PARISH COUNCIL

YOU ARE SUMMONSED TO A MEETING OF BIX AND ASSENDON PARISH COUNCIL TO BE HELD ON MONDAY 15TH SEPTEMBER 2025 AT BIX VILLAGE HALL AT 7.30PM

Members of the public are cordially invited to attend.

8th September 2025

Denise Corney, Parish Clerk

AGENDA

Public Participation (Max 15 minutes)

1. Apologies for absence to be noted
2. To receive Declarations of Personal and Pecuniary Interest for any agenda items
3. To approve and sign minutes of the meeting 14th July 2025
4. To receive reports from County and District Councillors
5. To Approve: Allotment – Health and Safety Compliance Assessment – Worknest
6. To Discuss: Emergency Plan
7. To Discuss: Concerns with adoption of land without permission
8. To note: Chair’s Report, Clerk’s Report and Village Hall report
9. To agree responses to planning applications submitted:

P25/S2699/DIS

Land at Old Manor Farm Rectory Lane Bix RG9 6BT
Discharge of condition 5 (Landscaping Scheme (trees and shrubs only) on application P25/S1353/FUL (Erection of a self-build detached two storey dwellinghouse with attached double car-port together with associated external parking & manoeuvring space and amenity space. Creation of new vehicular access from Rectory Lane (alternative development to that previously approved by planning application P24/S1924/FUL).
1 September 2025

P25/S2654/DIS

The Barn Bix RG9 4RS
Discharge of condition 5 (windows) on application ref. P23/S3711/LB (Change of use barn from function and events to residential. Formation of new access for existing dwelling. Erection of garage).
21 August 2025

P25/S2400/HH

Round Hill House Fawley RG9 6HU
Conversion of existing space in the detached barn into ancillary accommodation.
15 August 2025

P25/S1824/FUL

Woodside Bix RG9 4RU
Removal of existing dwelling and erection of two dwellings; with associated garaging, parking, turning, landscaping, private amenity space and access arrangements.
14 August 2025

P25/S2470/LB

Home Farm Middle Assendon RG9 6AP
Conversion of existing residential outbuilding to form annexe and home gym with front extension to the north elevation of the building and replacement roof, and proposed swimming pool.
5 August 2025

P25/S2469/HH

Home Farm Middle Assendon RG9 6AP

Conversion of existing residential outbuilding to form annexe and home gym with front extension to the north elevation of the building and replacement roof, and proposed swimming pool.

10. Finance:

- ❖ Bank Reconciliation
- ❖ Budget Variation Report
- ❖ To Note: Clerk Salary increase – NALC pay review – SCP27 increase to £19.81
- ❖ To Agree: Change banking provider from Barclays to Unity Trust Bank

11. To note payments made between meetings and to approve:

Payee		£
Clerk Salary – July and August inc backpay		1055.30
HMRC inc Employer NI		30.86
Comet Bus		295.46
K Duthie – SIDS fixings		12.44
Cllr Duthie – Constant Contact renewal		73.08
Clerk Expenses -July/August		31.00

Payee		£
Clerk Salary - September		496.00
HMRC PAYE		15.53
Expenses		TBC

12. Items for report and inclusion on the next Agenda: Planning concerns; allotments, additional policies; CIL Money, budget review and preparation

13. Date of next meeting 10th November 2025